



Short Term Internal Classroom Door Lock Timeline

Date	Tasks	Notes/Comments/Follow Ups
2/14/18	Decided to develop a specific timeline.	
3/14/18	Council discussed current standards and considered related issues.	
3/29/18	Initial Draft Timeline Meeting	Attendees: Sue Rearic, Nicole Conklin, Ken Emmons, Alyssa Brown, Lorenze Legaspi
3/29/18-5/9/18	Begin the following tasks: <ol style="list-style-type: none"> 1. Review current standards in all classrooms. KE 2. Investigate what other colleges are planning. NC and KE 3. Evaluate new locking mechanisms on the modular village in lot 5 south. NC 4. Collect building standards from other campuses. Gafcon 5. Collect summary recommendations from EPC committees at each campus for consideration. NC 6. Collect best practices information and recommendations from the Sheriff's department and FBI if applicable. NC 7. Nicole to investigate alternative measures for campus security. NC 	Updates 4/11/18: <ol style="list-style-type: none"> 1. Ken has collected several standards, will continue research on topic. 2. Timeline approved by DPS & EPC on 4/11/18. 3. NC and EM reached out to FBI, CPTED and County Security requesting best practices. No definitive answer given.
4/11/18	Public Safety and Emergency Preparedness Council Meeting <ul style="list-style-type: none"> • A site walk to modular village. • A presentation by safety experts. May call special meeting for presentation request. 	Tasks updates to be presented to Districtwide Public Safety and Emergency Preparedness Council.
5/9/18	Public Safety and Emergency Preparedness Council Meeting	Recommendation completed at this meeting. Will next be sent to Chancellors Cabinet for consideration.

Long Term Internal Classroom Door Lock Timeline

Date	Assignment	Notes/Comments/Follow Ups
5/9/18-7/31/18	A. Begin door inventory assessment. Must include: <ol style="list-style-type: none"> 1. Number of classroom doors 2. Style of each door 3. Cost per upgrade to retrofit door B. Ken to compare classroom listing to fusion report for verify number of doors.	